### **Privacy Policy**

## The Fundamental Principles of Protection of Personal Information

AGC Automotive (Thailand) Co., Ltd. (hereinafter the "AGC"), complies with laws and regulations related to the protection of personal information and its Personal Information Protection Policy established hereunder, and takes the utmost care in handling such information, to maintain trust in AGC and meet the expectations of society.

### **Personal Information Protection Policy of AGC**

AGC recognizes the essential importance of the proper and adequate protection of Personal information of individuals, such as names, addresses, telephone numbers etc., which may be available to distinguish the identities of our customers, business partners, and all other parties concerned with our business operations (hereinafter collectively referred to as "Personal Information")

- 1. AGC will collect, use, and provide Personal Information through fair and legal means.
  - 1. At the time of collecting any Personal Information, AGC will specify to the extent possible the purpose and scope of its use.

- 2. AGC will use such collected Personal Information strictly within its originally intended scope of use and limited usage as necessary for business operations. In case of necessity in which said Personal Information must be used beyond the above-mentioned scope, AGC shall obtain authorization from the individual to whom such Personal Information relates (hereinafter "Owner") with regard to the planned use, except as allowed by relevant laws and regulations.
- 3. When handling such Personal Information, AGC will appoint an appropriate person who is responsible for the protection of Personal Information within AGC, and shall strive to strictly manage the Personal Information to prevent its illegal access, loss, falsification or leakage.
- 4. Unless otherwise authorized by the Owner or allowed by relevant laws and regulations, AGC will not provide Personal Information to any third party. In addition, when providing such Personal Information to any third party as authorized or allowed above, AGC will conclude a contract with the third party or take any other measures that obligates the third party to be responsible for the management of the Personal Information to be provided, thereby preventing its leakage to any other party or other misuse.
- 5. In addition to what is provided for in the preceding paragraph, if there are any special provisions in laws and regulations regarding the proper handling of Personal Information, AGC will comply with said laws and regulations.

- AGC will promptly respond to requests from the Owner to disclose, correct, add and/or delete his or her Personal Information, to the commercially reasonable extent.
- AGC will comply with relevant laws and regulations with regard to the protection of Personal Information, and also constantly review its implementation of the Policy, and strive to make further improvements.
- 4. AGC will completely inform all of its directors, offices and employees (including commissioned and dispatched personnel) as well as other concerned parties of this Policy, to ensure that each of them understands the importance of the Policy and conduct him or herself in an appropriate manner to follow the Policy.

### **II. Purpose of Collecting Personal Information**

AGC shall use any Personal Information only for the purposes of providing or improving the products, services and relevant information of AGC and/or its affiliated companies (hereinafter "Group"), and to respond to inquiries made by the Owner of Personal Information. (If the purpose of use of Personal Information is shown by each service category, AGC uses such Personal Information in accordance with the above purpose.) If AGC wishes to use Personal Information for any other purpose than those defined above, AGC shall disclose the purpose of use when collecting such Personal Information.

# III. Procedures for Requesting Disclosure, Correction, and/or Deletion of Personal Information

Following is the outline of request procedures on Personal Information that AGC has collected. With regard to the specific procedures, please contact the service division to which you have provided your Personal Information.

#### 1. Submitting requests

If you wish to request the disclosure, correction and/or deletion of your Personal Information, please contact the service division to which you have provided the Personal Information. AGC will send you the request form. Please fill in the form and return it to us by postal mail. In order to prevent potential leakage of the Personal Information, only requests made by the Owner of Personal Information will be accepted, except in case of the request being made by his or her legal representative.

- Documents to be included when submitting a request
   In order to confirm that the individual submitting the request is in fact
   the Owner of Personal Information, please submit to us a copy of your
   driver's license or official residence certificate, along with the request
   form.
- 3. AGC procedure for answering your request
  After receiving your request, AGC will confirm the content of the request,
  and thereafter will send a response to it directly to you, the Owner, by
  postal mail. Please understand that in case AGC is unable to confirm the
  identity of the individual submitting the request, we may decline to

answer the request. In addition, we ask for your understanding that while AGC will make efforts to respond to requests promptly, it is however possible that such response may take some time to ensure its accuracy.

## IV. To Make Inquiries about Your Personal Information

For other inquiries regarding your Personal Information, please contact the service division to which you have provided your Personal Information.

 Please phone to our representative number if you have not been informed which division should be approached for your inquiry.
 Tel. +66-038-214840-51

#### V. Use of Cookies

In some services, AGC uses "cookies" on its website. The purpose for their use is to be able to statistically analyze access to the website and otherwise work to provide improved services to you. The use of cookies is not something that intrudes into your privacy, nor invades your computing environment. In addition, AGC will never publicly disclose information about individuals accessing the website in such a way that could be used to distinguish the personal identity of an individual.

 Cookie: technology that allows a website to track subsequent requests from a given computer to it.

### VI. Access Logs

On the website, AGC records, in the form of an Access Log, basic information on computers that access the website. The information recorded in the Access Log contains the IP address, web browser, type of operating system, date and time of access, etc. However, this is not used in connection with Personal Information in any way. You can rest assured that there is no way for the Access Log to be linked to any of your Personal Information.

## VII. Protection of Personal Information on Websites Linked to AGC's Website

In some cases, AGC's website may include links to websites other than that of AGC or the Group. AGC takes no responsibility with regard to the protection of Personal Information or the contents on any website linked to AGC's website other than its own website or those of Group.